Decentralization Support Activity Project

The DSA Project is implemented by Harvard University and funded by Development Cooperation Ireland, The Netherlands’ Embassy and the United States Agency for International Development (USAID)
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### ACCRONYMS

<table>
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<th>Description</th>
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</table>
| BDA 2.0 | Budget Disbursement and Accounts System  
(for the existing three series chart of accounts and existing single entry cash accounting system) |
| BDA 3.1 | Budget Disbursement and Accounts System  
SQL Server version of BDA 3 (B) |
| BDA 3 (A) | Budget Disbursement and Accounts System  
(for the new chart of accounts and existing single entry cash accounting system) |
| BDA 3 (B) | Budget Disbursement and Accounts System  
(for the new chart of accounts and existing single entry bookkeeping and modified cash accounting system) |
| BIS | Budget Information System |
| BOFED | Bureau of Finance and Economic Development |
| CAD | Central Accounts Department of the Ministry of Finance and Economic Development |
| FY | Financial Year |
| MOFED | Ministry of Finance and Economic Development |
| RSB | Regional Sector Bureau |
| REPR | Regional Economic Policy Review |
| STS | Single Treasury System |
| SNNP | Southern Nations, Nationalities and Peoples |
I KEY ACTIVITIES OF THE REPORTING PERIOD

• The budget book for the Federal Government for the FY 1997 was printed.

• In Amhara region, 248 zone and wereda trainee trainers received a (Level 2) TOT course on the single treasury accounts system. These trainers then trained accounts staff from 6 zones, 14 weredas and 82 auditors and inspectors.

• In SNNP region, the single treasury accounts training materials were translated into Amharic and a (Level 2) TOT course delivered to 272 trainee trainers, who in turn, delivered training to 3,055 wereda and zone accounts staff.

• In Oromia, the accounts for FY 95 were submitted to MOFED. To facilitate the closure of the FY 96 accounts, a two-day refresher course was delivered to 209 wereda and zone accountants, at four different training sites.

• In Tigray, all region sector bureaus as well as weredas have submitted all accounts reports for FY 96, to BOFED.

• An assessment of Addis Ababa was conducted and an assessment report (A-89) was prepared. Its findings were discussed with BOFED. Training materials (T-204) were prepared and a four-days refresher course was delivered to 44 staff to strengthen the accounts reform.

• An assessment of Harari region was conducted and a report on the assessment (M-44) was issued. Its findings were discussed with BOFED. Training materials were prepared to support the budget execution.

• An assessment of the Dire Dawa City Provisional Administration was conducted and a report on the assessment (M-43) was issued. Its findings were discussed with BOFED. Training materials are under preparation to support budget execution.

• Both the English and Amharic versions of the budget execution procedural manuals (B-132 and 133) and training modules (B-130 and B-132) were finalized during this reporting period. Training was delivered to 18 core trainers who in turn, conducted a region-wide training program involving 838 wereda and zone staff.
II. CORE ACTIVITIES

A. Accounts Reform

- Accounts reform at the Federal Government

---Reporting for FY 1993
The national consolidated report for FY 1993 is closed and printed.

---Reporting for FY 1994
The federal accounts report is closed and submitted to the Office of the Auditor General.

All regions have submitted FY 1994 accounts to CAD. CAD is reconciling the customs and third party payments. CAD has requested DSA for IT support to consolidate the FY 1994 accounts

---Reporting for FY 1995
Of the 170 reporting entities that are required to submit monthly reports to CAD for the FY 1995:

- 167 have submitted all monthly reports.
- 3 have submitted no monthly reports.

3 regions (Oromia, Amhara and Benishangul Gumuz) have submitted their FY 95 accounts

---Reporting for FY 1996
Of the 166 reporting entities that are required to submit monthly reports to the CAD for the FY 1996:

- 12 have submitted all monthly reports up to June.
- 91 have submitted all monthly reports up to May.
- 36 have submitted monthly reports up to April.
- 5 have submitted monthly reports up to March
- 11 have submitted monthly reports up to December
- 11 have submitted no reports
• Accounts reform in SNNP region

---FY 1995 accounts
BOFED expects to close the FY 1995 accounts by end of October 2004.

---FY 1996 accounts
➢ All region sector bureaus have reported up to June
➢ 32 out of the 52 region sector bureaus have reported up to July
➢ 110 out of the 123 weredas have submitted reports up to June
➢ 13 of the 123 weredas have submitted reports up to May

---Single treasury accounts training
The following procedural manual and training modules were translated into Amharic:
❖ Accounts Manual A - 87
❖ Procedures and Exercise T-201
❖ Forms: T-203

A (Level 2) training of trainers course on the single treasury accounts system was delivered to 272 trainee trainers (2 from each of the 13 zones, 19 urban weredas and 104 weredas). The 272 trainers, in turn, conducted training to 3,055 accounts staff at zones and weredas.

An action plan for FY97 for the accounts reform was finalized with BOFED staff.

• Accounts reform in Tigray region

---FY 1995 accounts
All major activities related to closure of FY 95 accounts are complete.

---FY 1996 accounts
➢ All 47 region sector bureaus have reported up to June
➢ All 47 weredas have submitted reports up to June

BOFED has commenced the consolidation of regional accounts for FY 1996.

---FY 1997 accounts
➢ All 47 region sector bureaus at the region have reported up to August
➢ 17 of the 47 weredas have submitted reports up to August
➢ 21 of the 47 weredas have submitted reports up to July

An action plan for the accounts reform for the FY 97 was finalized with BOFED staff.
• Accounts reform in Amhara region

---FY 1995 accounts
FY 1995 accounts were submitted to MOFED in August.

---FY 1996 accounts
All reporting units in the region have submitted FY 96 accounts to BOFED. All weredas have submitted FY 96 accounts to zones that are consolidating the accounts using BDA 3 (B).

---FY 1997 accounts
7 of 113 weredas became to city administrations in FY 1997, and, therefore the number of weredas was reduced to 106.

➢ All regional sector bureaus submitted monthly reports up to August.
➢ 26 of the 106 weredas have submitted monthly reports up to July
➢ 77 of the 106 weredas have submitted reports up to August
➢ 3 weredas have not submitted any monthly reports.

An action plan for the accounts reform for the FY 97 was finalized with BOFED staff.

---Delivery of training on the Single Treasury System (STS)
A (Level 2) TOT course on STS was delivered to 248 trainee trainers from 10 zones and 106 weredas. However, Level 3 (region-wide) training on STS was delivered to only 6 zones and 14 weredas as staff assignment has not been finalized. 82 auditors and inspectors also received the STS training.

• Accounts in Addis Ababa

In July 2004, an assessment of the accounts reform implemented by the Addis Ababa BOFED in FY 1996 was conducted by the project. The jurisdictions assessed included BOFED, 10 sub-cities, 2 public bodies and 2 sector pools at the region.

An assessment report (A-89) was issued. The findings of the assessment were discussed with BOFED. A refresher-training module (T-204) was prepared and a four-day refresher course was delivered to 44 staff, to strengthen the accounts reform.

An action plan for budget and accounts reform for FY 1997 was finalized with staff from BOFED.
Accounts in Oromia region

---FY 1995 accounts
The accounts for FY 95 were submitted to MOFED in September 2004.

---FY 1996 accounts
To facilitate the closure of FY 96 accounts, a two-day refresher course on “Closure of Accounts” was delivered, on September 6th and 7th, at four training sites, involving 209 wereda and zone accountants. The “Closure of Accounts - A guide for Oromia Region” manual, designed last year (A-65), was revised based on the problems encountered during the closure of the FY 95 accounts (A89). A total of 230 copies were produced for this training program.

The Regional Cabinet decided to implement the single pool system at weredas and zones beginning November 2004. The procedural guidelines to implement the single pool system are under preparation.

It was decided to use BDA 3(A) at zones as well as BOFED to close the FY 1996 accounts. Accordingly, training on the software was provided to 36 accountants from zones and BOFED. To facilitate the closure of FY 96 accounts, the project has planned to install BDA 3(A) at all zones during the next quarter.

During this reporting period, an action plan for the implementation of the accounts reform in FY 98 was also finalized with BOFED staff.
B. Budget Reform

- Budget reform at the Federal Government

The budget books for FY 1997 are completed and printed. The Negarit Gazetta for the FY 1997 is prepared and sent to the printers for printing.

An action plan for the FY 1997 was prepared.

- Budget reform in Tigray region

The Cabinets and Regional Councils of all 47 weredas approved their budgets. All 47 weredas notified the approved budget to sector offices and sent copies of the Me/Be/Ma 4 and Ka/Be/Ma 4 to BOFED. Wereda budget data was entered into the BIS and consolidated by BOFED.

BOFED has notified the approved budget for all region sector bureaus. The budget books for the region will be completed and printed in October.

An action plan was also finalized for budget reform activities to be carried out during FY 97.

- Budget reform in SNNP region

The Regional Council approved the FY 97 budget at the beginning of July and BOFED notified the final subsidies to each zone.

The Cabinet and Regional Councils of 11 out of 13 zones have approved their budgets. These zones have notified their approved budgets to sector offices and entered the budget data into the BIS system.

BOFED has notified the approved budget for all region sector bureaus. Budget data from zones is awaited by BOFED to consolidate the region wide budget and print the budget books for FY 1997.

An action plan was also finalized for budget reform activities to be carried out during FY 97.

- Budget reform in Oromia region

The Regional Council approved the FY 97 budget at the beginning of July and BOFED notified the final subsidies to each wereda.
The Cabinet and Regional Councils of 214 of the 218 weredas have approved their budgets. These 214 weredas have notified their approved budgets to the sector offices and sent copies of the Me/Be/Ma 4 and Ka/Be/Ma 4 to their respective zones.

BOFED has notified the approved budget for all region sector bureaus and is awaiting budget data from zones to consolidate the region-wide budget and print the FY1997 budget books. The FY 96 budget books have not been printed. The budget data entered in the BIS for weredas was not verified resulting in a significant level of data input errors. These errors are being reviewed, reconciled and rectified.

In September 2004, the President of the region formed a new reform steering committee comprising 5 members chaired by the Head of BOFED.

The action plan for budget reform activities during FY97 was finalized.

- **Budget reform in Amhara region**

  BOFED has notified the approved budget for all Region Sector Bureaus.

  All jurisdiction zones approved their budgets and notified the proclaimed budgets to all weredas under their jurisdiction and to the zonal sector offices.

  The Cabinets and Regional Councils of all the 106 weredas approved their budgets. All weredas notified the approved budgets to the sector offices. All weredas sent copies of Me/Be/Ma4 and Ka/Be/Ma4 to their respective zones. Data entry into BIS was completed by zones and the budget was consolidated at BOFED. The budget books for the region will be printed in October.

  The action plan for budget reform activities during FY97 was finalized.

- **Budget reform in Benishangul Gumuz region**

  The Cabinets and Regional Councils of 18 of the 20 weredas approved their budgets. 11 weredas sent copies of the Me/Be/Ma4 and Ka/Be/Ma4 to BOFED. BOFED has notified the approved budget to region sector bureaus.

  The budget books for the region will be printed in October.
Budget execution manuals in English (B-133) and Amharic (B-132) and training modules in English (T-202) and Amharic (T-200) were prepared and finalized. Training was delivered to 18 core trainers from August 11th to 14th, at the Global Hotel, in Addis Ababa. These 18 trainers then conducted a region-wide training program on budget execution to 838 wereda and zone staff.

The action plan for budget reform activities during FY97 was finalized. Furthermore, the FY 1995 accounts were submitted to MOFED in August.

- **Budget reform in Addis Ababa**

  The project supported the processing of the FY 1996 and FY 1997 budgets using BIS and provided training to users on BIS. The budget books for FY 1997 will be printed using BIS.

- **Budget reform in Harari region**

  An assessment of Harari region was conducted in September 2004 and an assessment report (M-44) was issued. The findings were discussed with BOFED. Training materials were prepared for the budget execution training:

<table>
<thead>
<tr>
<th>Training Materials</th>
<th>Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget execution manual</td>
<td>B-136</td>
</tr>
<tr>
<td>Budget execution module – Trainee</td>
<td>T-206</td>
</tr>
<tr>
<td>version</td>
<td></td>
</tr>
<tr>
<td>Budget execution module – Trainer</td>
<td>T-207</td>
</tr>
<tr>
<td>version</td>
<td></td>
</tr>
<tr>
<td>Set of forms</td>
<td>T-208</td>
</tr>
<tr>
<td>Transparencies</td>
<td>T-209</td>
</tr>
</tbody>
</table>

  An action plan for budget and accounts reforms was finalized with staff from BOFED for FY 97.

- **Budget reform in Dire Dawa**

  An assessment of Dire Dawa was also conducted in September 2004 and an assessment report (M-43) was issued. The findings were discussed with BOFED. Training materials are under preparation to support the budget execution training.

  An action plan for budget and accounts reforms was finalized with staff from BOFED for FY 97.
C. Planning Reform

A Regional Economic Policy Review (REPR) mission arrived in Ethiopia at the end of August for a 10-day work in SNNP region. The team composed of six international consultants worked in conjunction with the SNNPR REPR task force. Ato Tesfaye W/Michael, Deputy Head of the SNNP BOFED, headed the regional task force as well as the DSA-SNNPR REPR mission. The DSA team was headed by the project’s Planning Reform Director, Mr. Perran Penrose.

The Review is a key contribution to the regional policy framework for the 1998 – 2000 PEP and 1998 budget. The output covers:

- the analysis of the main issues relating to economic growth and competitiveness in the region
- the framework for policy making for growth and competitiveness
- some proposed implementation approaches for incorporation into the 1998 – 2000 PEP; and
- actions to be included in the Financial Calendar leading to the 1998 budget and 1998-2000PEP

The mission completed its fieldwork on September 10th, 2004 and reports are expected by end of October.
D. IT Issues

• Federal

---BIS Processing
The printing of the federal budget books was completed with the printing of the Detailed Budget – Volume II.

---BDA Processing
In preparation for the rollout of BDA to all federal reporting units, an assessment was conducted at all federal reporting units. The aim of the assessment is to identify hardware needs and introduce the rollout plans as well as identify key contact people and trainees. The finding of the hardware needs assessment were presented to the MOFED.

---National Budget Consolidation
In anticipation of the September/October JBAR visit, the project helped prepare national budget and expenditure data.

Preliminary discussions were started on standardization of budget structures and codes across all regions. Currently budget structures are inconsistent across regions, causing added complexity to the task of consolidating national data. A meeting of the four large region’s budget heads is scheduled in November to discuss the proposed standardization.

---The ADS-548 Review
Also during this reporting period, the USAID Information Resources Management (IRM) Consulting and Information Resources (CIS) Division in Washington completed its assessment (ADS-548 Review) and provided its consent to the project’s Phase 4 Information Technology component which includes the Implementation of Financial Software Systems, BIS, BDA and IBEX and the procurement of hardware to support the implementation.

---National Accounts Consolidation
MOFED is working on closing FY 1994 national accounts. Due to the different pace of reform across regions, the task of consolidating national accounts will be complicated, as differences exist between regions in the Chart of Accounts as well as the double entry and single-entry methods of bookkeeping. A meeting was held with W/o Aster in the CAD to discuss how DSA can help consolidate the FY 1994 budget. CAD is currently finalizing data collection from regions.
• BIS and BDA processing in Tigray region

The BIS & BDA system in Tigray was upgraded to run on MS SQL Server, a more robust and higher end database. In addition, new BIS and BDA management reports were developed and installed at BOFED.

• BIS and BDA processing in SNNP region

The project provided training to the remaining 3 zones and 4 special weredas in SNNPR that had not been equipped with the BIS and BDA systems. Following the training the systems were rolled out to these zones. Currently, all zones in SNNPR are running the BIS and BDA systems. The DSA project also provided support for the FY 1997 budget data entry into BIS.

The BDA system at the SNNPR BOFED was upgraded to run on MS SQL Server in order to accommodate the growing amount of data being entered into the system.

• BIS and BDA processing in Oromia region

---BIS processing
The BIS rollout to all zones in Oromia was completed during the last quarter. During this reporting period, the project followed up with all zones on the BIS processing of the FY 1997 budget. A trip to selected zones is planned next quarter for further assistance.

The project also provided assistance to the BIS processing of the 1997 budget at regional level.

---BDA processing
Oromia processed their FY 1995 accounts centrally at the Oromia BOFED using BDA V2.0. However, the cost, congestion and workload of having all zones bring their data to BOFED for processing were quite high. An action plan is now finalized to rollout BDA 3(A) to all zones for processing the FY 1996 accounts.

• BIS processing in Amhara region

BIS refresher training was given to 33 trainees at the Amhara BOFED. All zones and 7 special weredas and BOFED were visited to provide support for the processing of the FY 1997 budget.
The project provided support for the BIS processing and consolidation of the FY1997 budget. As of this report, Amhara is the only region to have completed the processing, consolidation and printing of the region’s FY1997 Approved Budget.

It is important to note that the first steps of institutionalizing this process were taken, with BOFED assuming all responsibility and DSA providing targeted technical support. A BIS processing and budget book production process was discussed and a team put together to handle all the tasks involved in the processing, consolidating and printing of the budget.

- BIS and BDA processing at the Addis Ababa City Government

---BIS processing
The implementation of BIS was completed for the Addis Ababa BOFED, including the development of 17 customized reports. The bureau successfully processed both the FY 1996 and 1997 budgets in a short amount of time, and was able to notify budgets on time. A computer network of ten computers was setup in the BOFED.

---BDA rollout
The project has begun the rollout of BDA 3(B) to the Addis Ababa BOFED. An assessment was conducted to assess the status of accounts and the timeline for closing FY 1996 accounts. It was decided that given the time constraints, processing of the FY 1996 accounts data would take place at BOFED where centralized support would be easier.

Training on Budget Adjustment was given to staff from all sub-cities and BOFED. Training on Transaction Register and Monthly Reports was given to staff from BOFED.

In addition, the work was started on building a network that will connect the budget and accounts departments.

- Other

Pam Kingpetcharat, the summer intern from the Kennedy School of Government, Harvard University, finalized and submitted a report on “Post Implementation Support Strategy” (IT-006). The aim of this paper was to develop a focused strategy for delivering post implementation support for the IT systems the project has and is continuing to rollout throughout Ethiopia. One of the major objectives of this strategy is to prepare the government for the eventual hand over of these systems.
E. Other Issues

- Overseas Training

Four participants were sponsored by the DSA project to attend the Executive Program in Public Financial Management at Harvard University this year, from July 5th to 23rd. These four participants were Ato Melaku Kifle, Budget Consolidation Department Head, MOFED, Ato Kebede Kaba, Deputy Bureau Head, Oromia region, Ato Sime Berhanu, Budget Department Head, SNNP region, Sultan Muhiedin Odow Liban, Head, Bureau of Finance and Economic Development, Somali region and Ato Mekonnen Abraha, Head, Bureau of Finance and Economic Development, Tigray region.

All participants attended the course and returned to Addis at the end of July except for Ato Kebede Kaba who has not.

III OUTSTANDING ISSUES

- Recruitment of qualified staff in Oromia region

The region should recruit qualified staff well in advance of the implementation of the accounts reform.

- Handling of Special Funds

We understand that a separate accounting manual is being designed and developed by private consultants for the “Public Sector Capacity Building Project”. The accounting manual will be used to train staff to manage the accounting and reporting of special funds.

The above initiative will significantly undermine the work undertaken by the Federal and regional Governments on the accounts reform to date and create duplication parallel accounting systems and impact efficiency and effectiveness.
## ANNEX 1:
GOVERNMENT STAFF TRAINED DURING THE REPORTING PERIOD

<table>
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<th>TRAINING ACTIVITIES – FEDERAL &amp; REGIONS</th>
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<th>TRAINING PERIOD</th>
</tr>
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<tr>
<td><strong>AMHARA</strong>: BIS REFRESHER TRAINING FOR STAFF FROM BOFED AND ZONES 3- DAY TRAINING PROGRAM</td>
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<td>July 2 – 10, 2004</td>
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<tr>
<td><strong>AMHARA</strong>: TRAINING OF TRainers PROGRAM IN SINGLE POOL/SINGLE TREASURY ACCOUNTING SYSTEM TO ZONE AND WEREDA TRAINERS - 10- DAY TRAINING PROGRAM</td>
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<tr>
<td><strong>AMHARA</strong>: TRAINING OF ADDITIONAL INSPECTORS IN SINGLE POOL/SINGLE TREASURY ACCOUNTING SYSTEM</td>
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<tr>
<td><strong>SNNP</strong>: BIS AND BDA TRAINING FOR STAFF FROM 3 ZONES AND 4 SPECIAL WEREDAS 3- DAY TRAINING PROGRAM</td>
<td>20</td>
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<tr>
<td><strong>BENISHANGUL GUMUZ</strong>: TRAINING OF 18 CORE TRAINERS IN BUDGET EXECUTION - 4-DAY TRAINING PROGRAM</td>
<td>18</td>
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<tr>
<td><strong>ADDIS ABABA</strong>: REFRESHER TRAINING IN THE NEW ACCOUNTING SYSTEM - 10-DAY TRAINING PROGRAM</td>
<td>44</td>
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<tr>
<td><strong>SNNP</strong>: TRAINING OF TRainers PROGRAM IN SINGLE POOL/SINGLE TREASURY ACCOUNTING SYSTEM TO ZONE AND WEREDA TRAINERS - 10- DAY TRAINING PROGRAM</td>
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<td><strong>BENISHANGUL GUMUZ</strong>: REGION WIDE TRAINING IN BUDGET EXECUTION - 4-DAY TRAINING PROGRAM</td>
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</tr>
<tr>
<td><strong>SNNP</strong>: REGION WIDE TRAINING IN SINGLE POOL/SINGLE TREASURY ACCOUNTING SYSTEM - 10- DAY TRAINING PROGRAM</td>
<td>3,055</td>
<td>August 29 – Sept. 7, 2004</td>
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<tr>
<td><strong>OROMIA</strong>: CLOSURE OF ACCOUNTS TRAINING - 2- DAY TRAINING PROGRAM</td>
<td>209</td>
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<tr>
<td><strong>OROMIA</strong>: BDA 3 (A) TRAINING FOR STAFF FROM BOFED AND ZONES - 3- DAY TRAINING PROGRAM</td>
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<td><strong>ADDIS ABABA</strong>: BDA TRAINING FOR STAFF FROM SUB-CITIES AND BOFED – BUDGET ADJUSTMENT - 1- DAY TRAINING PROGRAM</td>
<td>19</td>
<td>September 22, 2004</td>
</tr>
<tr>
<td><strong>ADDIS ABABA</strong>: BDA TRAINING FOR STAFF FROM SUB-CITIES AND BOFED – TRANSACTION REGISTER (ACCOUNTS) - 1- DAY TRAINING PROGRAM</td>
<td>16</td>
<td>September 23, 2004</td>
</tr>
<tr>
<td><strong>ADDIS ABABA</strong>: BDA TRAINING FOR STAFF FROM SUB-CITIES AND BOFED – MONTHLY REPORT - 1- DAY TRAINING PROGRAM</td>
<td>16</td>
<td>September 24, 2004</td>
</tr>
</tbody>
</table>

**TOTAL NUMBER OF GOVERNMENT STAFF**

| TOTAL NUMBER OF GOVERNMENT STAFF | 4,909 |

*DSA Quarterly Report 30: July to September 2004*
### ANNEX 2:
GOVERNMENT STAFF TRAINED TO DATE

<table>
<thead>
<tr>
<th>TRAINING ACTIVITIES – FEDERAL &amp; REGIONS</th>
<th>NUMBER OF PARTICIPANTS TRAINED</th>
<th>TRAINING PERIOD</th>
</tr>
</thead>
<tbody>
<tr>
<td>FEDERAL: 2-DAY BIS TRAINING IN PREPARATION OF THE EFY 94 BUDGET DATA</td>
<td>43</td>
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</tr>
<tr>
<td>FEDERAL: 2-DAY AMHARIC DATA PROCESSING TRAINING FOR BIS USERS</td>
<td>47</td>
<td>Oct 22-Nov 12, 2001</td>
</tr>
<tr>
<td>SNNPR: BUDGET ROLLOUT - 3-DAY PILOT COURSE</td>
<td>45</td>
<td>Jan 2002</td>
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<td>SNNPR: BUDGET PREPARATION 3-DAY REGION - WIDE TRAINING</td>
<td>1245</td>
<td>Feb 2002</td>
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<td>FEDERAL: ACCOUNTS REFORM 9-DAY TRAINING IN MODULE 3</td>
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<td>May - Sept. 2002</td>
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<td>SNNPR: 2-DAY BIS TRAINING</td>
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<td>FEDERAL: 2-DAY BIS TRAINING</td>
<td>73 and 18</td>
<td>April 19 - 25, 2002</td>
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<td>SNNPR: BUDGET EXECUTION (4-DAY) TRAINING</td>
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<td>LEVEL I 65</td>
<td>May - June 2002</td>
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<td>LEVEL III 1500</td>
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<td>AMHARA: BUDGET EXECUTION (4-DAY) TRAINING</td>
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<td>TIGRAY: BUDGET EXECUTION (10-DAY) TRAINING</td>
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<td>FEDERAL: 2-DAY BIS TRAINING</td>
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<td><strong>SNNPR:</strong> TRAINING OF WEREDA, ZONE AND REGION ACCOUNTANTS IN THE NEW ACCOUNTING SYSTEM - 20-DAY TRAINING PROGRAM</td>
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<td>Feb 17 - April 25, 2003</td>
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<td><strong>AMHARA:</strong> BUDGET PREPARATION AND MANAGEMENT TRAINING TO BUDGET EXPERTS IN ZONES, WEREDAS AND AT REGIONAL LEVEL - 5-DAY TRAINING PROGRAM</td>
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<td>Feb 25 – April 30, 2003</td>
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<td><strong>SNNPR:</strong> TRAINING OF WEREDA, ZONE AND REGION ACCOUNTANTS IN THE NEW ACCOUNTING SYSTEM - 10-DAY TRAINING PROGRAM</td>
<td>150</td>
<td>March 17 - April 11, 2003</td>
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<td><strong>TIGRAY:</strong> BUDGET PREPARATION AND MANAGEMENT TRAINING TO CORE TEAM AND WEREDA TRAINERS - 4-DAY TRAINING PROGRAM</td>
<td>100</td>
<td>March 2003</td>
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<td><strong>OROMIA:</strong> BUDGET PREPARATION AND MANAGEMENT TRAINING TO CORE TEAM AND ZONE AND WEREDA BUDGET STAFF - 4-DAY TRAINING PROGRAM</td>
<td>520</td>
<td>March 25 – 28 &amp; April 14 - 22, 2003</td>
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<td><strong>ADDIS ABABA:</strong> BUDGET PREPARATION AND MANAGEMENT TRAINING TO BUDGET EXPERTS - 4-DAY TRAINING PROGRAM</td>
<td>30</td>
<td>April 1 - 4, 2003</td>
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<td><strong>SNNPR:</strong> BUDGET PREPARATION AND MANAGEMENT TRAINING TO CORE BUDGET TEAM - 4-DAY TRAINING PROGRAM</td>
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<td>April 10 - 13, 2003</td>
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<td><strong>SNNPR:</strong> BUDGET PREPARATION AND MANAGEMENT TRAINING TO WEREDA AND ZONE BUDGET TRAINERS - 4-DAY TRAINING PROGRAM</td>
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<td>April 14 – 17 &amp; May 1 - 4, 2003</td>
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<td><strong>SNNPR:</strong> BUDGET PREPARATION AND MANAGEMENT TRAINING TO BUDGET STAFF IN WEREDA, ZONE AND REGION - 4-DAY TRAINING PROGRAM</td>
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<td>April 21 – 24 &amp; May 14 - 17, 2003</td>
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<td>April 21 – May 9, 2003</td>
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<td><strong>SNNPR:</strong> TRAINING OF WEREDA, ZONE AND REGION ACCOUNTANTS IN THE NEW ACCOUNTING SYSTEM - 20-DAY TRAINING PROGRAM</td>
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<td>April 28 – June 9, 2003</td>
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<td>Training Activities – Federal &amp; Regions</td>
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<td>Training Period</td>
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<tr>
<td>Tigray: Budget Preparation and Management Training to Wereda, Zone and Region Budget Staff 4-Day Training Program</td>
<td>2,350</td>
<td>April - May 2003</td>
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<td>Tigray: Training of Region Sector Bureau Accountants in the New Accounting System - 10-Day Training Program</td>
<td>170</td>
<td>May 2003</td>
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<td>Oromia: Budget Execution Training to Zone and Wereda Accountants - 4-Day Training Program</td>
<td>520</td>
<td>May 20 – 23 &amp; June 2-10, 2003</td>
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<tr>
<td>SNNPR: 2-Day BIS Training for Budget Data Entry Clerks and Experts</td>
<td>47</td>
<td>May 2003</td>
</tr>
<tr>
<td>SNNPR: 3-Day BIS Training for Technical Support Staff</td>
<td>8</td>
<td>June 2003</td>
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<td>Amhara: 2-Day BIS Training for Budget Data Entry Clerks and Experts</td>
<td>53</td>
<td>June 2003</td>
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<td>Amhara: 3-Day BIS Training for Technical Support Staff</td>
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<td>Tigray: 2-Day BIS Training for Budget Data Entry Clerks and Experts</td>
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<td>Tigray: 3-Day BIS Training for Technical Support Staff</td>
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<td>Oromia: 2-Day BIS Training for Budget Data Entry Clerks and Experts</td>
<td>24</td>
<td>June 2003</td>
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<tr>
<td>TRAINING ACTIVITIES – FEDERAL &amp; REGIONS</td>
<td>NUMBER OF PARTICIPANTS TRAINED</td>
<td>TRAINING PERIOD</td>
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<td><strong>TIGRAY:</strong> TRAINING OF WEREDA ACCOUNTANTS IN THE NEW ACCOUNTING SYSTEM - 10-DAY TRAINING PROGRAM</td>
<td>615</td>
<td>August 11 – September 5, 2003</td>
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<tr>
<td><strong>OROMIA:</strong> “CLOSURE” TRAINING OF WEREDA AND ZONE ACCOUNTS STAFF- 3-DAY TRAINING PROGRAM</td>
<td>224</td>
<td>August 21 – 27, 2003</td>
</tr>
<tr>
<td><strong>TIGRAY:</strong> TRAINING OF ZONE AND WEREDA ACCOUNTS STAFF IN THE NEW ACCOUNTING SYSTEM - 10-DAY TRAINING PROGRAM</td>
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<td>September 30 – October 10, 2003</td>
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<tr>
<td><strong>SNNPR:</strong> TRAINING OF AUDITORS IN THE NEW ACCOUNTING SYSTEM - 10-DAY TRAINING PROGRAM</td>
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<tr>
<td><strong>TIGRAY:</strong> TRAINING OF AUDITORS IN THE NEW ACCOUNTING SYSTEM - 10-DAY TRAINING PROGRAM</td>
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<td>November 15 – 25, 2003</td>
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<td><strong>TIGRAY:</strong> TRAINING OF AUDITORS IN THE NEW BUDGET SYSTEM - 4-DAY TRAINING PROGRAM</td>
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<td>November 27 – 30, 2003</td>
</tr>
<tr>
<td><strong>OROMIA:</strong> BIS TRAINING FOR STAFF FROM 14 ZONES - 2-DAY TRAINING PROGRAM</td>
<td>55</td>
<td>January 30 – February 27, 2004</td>
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<tr>
<td><strong>AMHARA:</strong> REFRESHER TRAINING IN THE NEW ACCOUNTING SYSTEM FOR SELECTED WEREDA, ZONE AND REGION ACCOUNTANTS - 3-DAY TRAINING PROGRAM</td>
<td>134</td>
<td>March 8 – March 10, 2004</td>
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<tr>
<td><strong>AMHARA:</strong> REFRESHER TRAINING IN THE NEW ACCOUNTING SYSTEM FOR SELECTED WEREDA, ZONE AND REGION ACCOUNTANTS - 3-DAY TRAINING PROGRAM</td>
<td>135</td>
<td>March 12 – March 14, 2004</td>
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<tr>
<td><strong>SNNPR:</strong> REFRESHER TRAINING IN THE NEW ACCOUNTING SYSTEM FOR WEREDA AND ZONE TRAINERS - 3-DAY TRAINING PROGRAM</td>
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<td>March 18 – March 20, 2004</td>
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<td><strong>SNNPR:</strong> REFRESHER TRAINING IN THE NEW ACCOUNTING SYSTEM FOR WEREDA, ZONE AND REGION ACCOUNTANTS - 3-DAY TRAINING PROGRAM</td>
<td>270</td>
<td>March 26 – March 28, 2004</td>
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<tr>
<td><strong>SNNPR:</strong> TRAINING OF TRAINERS PROGRAM FOR WEREDA, ZONE AND REGION TRAINERS IN BUDGET PLANNING</td>
<td>300</td>
<td>March 30 – April 1, 2004</td>
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<tr>
<td><strong>TIGRAY:</strong> BUDGET TRAINING OF OFED HEADS AND BUDGET PLANNING EXPERTS - 3-DAY TRAINING PROGRAM</td>
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<td>March 30 – April 1, 2004</td>
</tr>
<tr>
<td><strong>TIGRAY:</strong> TRAINING OF ACCOUNTANTS IN THE NEW ACCOUNTING SYSTEM - 7-DAY TRAINING PROGRAM</td>
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<td>April 3 – April 9, 2004</td>
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<td>TRAINING ACTIVITIES – FEDERAL &amp; REGIONS</td>
<td>NUMBER OF PARTICIPANTS Trained</td>
<td>TRAINING PERIOD</td>
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<tr>
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<tr>
<td>BENISHANGUL GUMUZ: TRAINING OF 18 CORE TRAINERS IN BUDGET PREPARATION AND MANAGEMENT - 4-DAY TRAINING PROGRAM</td>
<td>18</td>
<td>April 14 – 17, 2004</td>
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<tr>
<td>BENISHANGUL GUMUZ: REGION WIDE TRAINING IN BUDGET PREPARATION AND MANAGEMENT - 5-DAY TRAINING PROGRAM</td>
<td>769</td>
<td>April 22 – May 10, 2004</td>
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<tr>
<td>OROMIA: TRAINING OF 24 CORE TRAINERS IN BUDGET PREPARATION AND MANAGEMENT - 4-DAY TRAINING PROGRAM</td>
<td>24</td>
<td>April 1 – 3, 2004</td>
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<tr>
<td>OROMIA: TRAINING OF WEREDA AND ZONE TRAINERS IN BUDGET PREPARATION AND MANAGEMENT - 4-DAY TRAINING PROGRAM</td>
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<td>April 22 – 30, 2004</td>
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<td>OROMIA: REGION WIDE TRAINING IN BUDGET PREPARATION AND MANAGEMENT - 4-DAY TRAINING PROGRAM</td>
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<td>May 17 – June 15, 2004</td>
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<td>AMHARA: BDA TRAINING FOR STAFF FROM BOFED, ZONES AND THE REGIONAL AUDIT BUREAU - 3-DAY TRAINING PROGRAM</td>
<td>21</td>
<td>May 4 – 18, 2004</td>
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<tr>
<td>OROMIA: BIS TRAINING FOR STAFF FROM REGIONAL PUBLIC BODIES - 2-DAY TRAINING PROGRAM</td>
<td>17</td>
<td>May 10 – 13, 2004</td>
</tr>
<tr>
<td>OROMIA: BIS REFRESHER TRAINING FOR STAFF FROM ZONES - 1-DAY TRAINING PROGRAM</td>
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<td>May 27 – 29, 2004</td>
</tr>
<tr>
<td>ADDIS ABABA: BIS TRAINING FOR STAFF FROM SUB-CITIES AND BOFED - 2-DAY TRAINING PROGRAM</td>
<td>13</td>
<td>May 29 – 30, 2004</td>
</tr>
<tr>
<td>AMHARA: TRAINING OF TRAINERS PROGRAM IN SINGLE POOL/SINGLE TREASURY SYSTEM TO 26 CORE TRAINERS - 10-DAY TRAINING PROGRAM</td>
<td>26</td>
<td>May 31 – June 7, 2004</td>
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<tr>
<td>BENISHANGUL GUMUZ: BIS TRAINING FOR STAFF FROM BOFED - 3-DAY TRAINING PROGRAM</td>
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<td>June 9 – 11, 2004</td>
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<tr>
<td>SNNPR: TRAINING OF TRAINERS PROGRAM IN SINGLE POOL/SINGLE TREASURY SYSTEM TO 32 CORE TRAINERS - 10-DAY TRAINING PROGRAM</td>
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<td>June 14 – 21, 2004</td>
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<td>AMHARA: BIS REFRESHER TRAINING FOR STAFF FROM BOFED AND ZONES 3-DAY TRAINING PROGRAM</td>
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<td>July 2 – 10, 2004</td>
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<td>TRAINING ACTIVITIES – FEDERAL &amp; REGIONS</td>
<td>NUMBER OF PARTICIPANTS Trained</td>
<td>TRAINING PERIOD</td>
</tr>
<tr>
<td>----------------------------------------</td>
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<tr>
<td>AMHARA: TRAINING OF TRAINERS PROGRAM IN SINGLE POOL/SINGLE TREASURY ACCOUNTING SYSTEM TO ZONE AND WEREDA TRAINERS - 10- DAY TRAINING PROGRAM</td>
<td>248</td>
<td>July 12 – 21, 2004?</td>
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<tr>
<td>AMHARA: TRAINING OF ADDITIONAL INSPECTORS IN SINGLE POOL/SINGLE TREASURY ACCOUNTING SYSTEM</td>
<td>82</td>
<td>July 26 – August 3, 2004</td>
</tr>
<tr>
<td>SNNP: BIS AND BDA TRAINING FOR STAFF FROM 3 ZONES AND 4 SPECIAL WEREDAS - 3- DAY TRAINING PROGRAM</td>
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<td>July 28 – August 2, 2004</td>
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<tr>
<td>BENISHANGUL GUMUZ: TRAINING OF 18 CORE TRAINERS IN BUDGET EXECUTION - 4-DAY TRAINING PROGRAM</td>
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<td>August 11 – 14, 2004</td>
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<tr>
<td>ADDIS ABABA: REFRESHER TRAINING IN THE NEW ACCOUNTING SYSTEM - 10-DAY TRAINING PROGRAM</td>
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<td>August 17 – 20, 2004</td>
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<td>SNNP: TRAINING OF TRAINERS PROGRAM IN SINGLE POOL/SINGLE TREASURY ACCOUNTING SYSTEM TO ZONE AND WEREDA TRAINERS - 10- DAY TRAINING PROGRAM</td>
<td>272</td>
<td>August 19 – 28, 2004</td>
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<tr>
<td>BENISHANGUL GUMUZ: REGION WIDE TRAINING IN BUDGET EXECUTION - 4-DAY TRAINING PROGRAM</td>
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<td>August 19 – 31, 2004</td>
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<td>SNNP: REGION WIDE TRAINING IN SINGLE POOL/SINGLE TREASURY ACCOUNTING SYSTEM - 10- DAY TRAINING PROGRAM</td>
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<td>August 29 – Sept. 7, 2004</td>
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<tr>
<td>OROMIA: CLOSURE OF ACCOUNTS TRAINING - 2- DAY TRAINING PROGRAM</td>
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<td>September 6–7, 2004</td>
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<tr>
<td>OROMIA: BDA 3 (A) TRAINING FOR STAFF FROM BOFED AND ZONES - 3- DAY TRAINING PROGRAM</td>
<td>39</td>
<td>September 13 – 25, 2004</td>
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<tr>
<td>ADDIS ABABA: BDA TRAINING FOR STAFF FROM SUB-CITIES AND BOFED – BUDGET ADJUSTMENT - 1- DAY TRAINING PROGRAM</td>
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<td>September 22, 2004</td>
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<tr>
<td>ADDIS ABABA: BDA TRAINING FOR STAFF FROM SUB-CITIES AND BOFED - TRANSACTION REGISTER (ACCOUNTS) - 1- DAY TRAINING PROGRAM</td>
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<td>September 23, 2004</td>
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<tr>
<td>ADDIS ABABA: BDA TRAINING FOR STAFF FROM SUB-CITIES AND BOFED – MONTHLY REPORT - 1- DAY TRAINING PROGRAM</td>
<td>16</td>
<td>September 24, 2004</td>
</tr>
<tr>
<td>AMHARA: BDA TRAINING FOR STAFF FROM BOFED AND 8 ZONES - 5- DAY TRAINING PROGRAM</td>
<td>17</td>
<td>October 6 - 17, 2004</td>
</tr>
<tr>
<td>BENISHANGUL GUMUZ: BDA TRAINING FOR STAFF FROM BOFED - 3- DAY TRAINING PROGRAM</td>
<td>10</td>
<td>October 27 - 29, 2004</td>
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| TOTAL NUMBER OF GOVERNMENT STAFF | 40,399 |

*DSA Quarterly Report 30: July to September 2004*
# ANNEX 3
## NEW REPORTS PRODUCED DURING THE REPORTING PERIOD

### A. Accounts Reform

<table>
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<tr>
<th>Code</th>
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### B. Budget Reform

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<tbody>
<tr>
<td>B-134</td>
<td>Federal Democratic Republic of Ethiopia - FY 2004/05 Approved Budget – Volume II (Detailed Budget) [ENGLISH VERSION], July 2004.</td>
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## E. Public Investment/Expenditure Reform

<table>
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## G. Training Strategy for Accounts, Budget, Public Investment/Expenditure Planning

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### H. Miscellaneous Reports

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### J. Information Technology

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### ANNEX 4

**PROJECT REPORTS TO DATE**

#### A. Accounts Reform

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August 10, 2001


### B. Budget Reform

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<tbody>
<tr>
<td>B-7</td>
<td>“Budget Reform Design Manual Version 2:0, Budget Classification, Expenditure Codes and Budget Formats,” July 7, 1998</td>
</tr>
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</table>

B-17 “Budget Information System – Results of Initial System Study, Proposed Future Activities and Work Completed to Date, Version 1.0,” by Shaun McGrath, February 2000

B-18 "Budget Information System - Work Plan Version 1.0a Draft, by Shaun McGrath, April 28, 2000


B-24 “Consultancy in Aid Management” by Edna Elliot McColl, June 2000


B-33  “FY1994 Recommended Budget for the FDRE, Volume I, Budget Summary.” Amharic Version

B-34  “FY1994 Recommended Budget for the FDRE, Volume II, Budget Details.” Amharic Version

B-35  “FY1994 Recommended Budget for the FDRE, Volume I, Budget Summary.” English Version

B-36  “FY1994 Recommended Budget for the FDRE, Volume II, Budget Details.” English Version

B-37  “FY1994 Approved Budget for the FDRE, Volume I, Budget Summary.” Amharic Version

B-38  “FY1994 Approved Budget for the FDRE, Volume II, Budget Details.” Amharic Version

B-39  “FY1994 Approved Budget for the FDRE, Volume I, Budget Summary.” English Version

B-40  “FY1994 Approved Budget for the FDRE, Volume II, Budget Details.” English Version


B-47  "SNNPRG EFY 1995 Budget Call for Regional Public Bodies." [Amharic version]

B-48  "SNNPRG EFY 1995 Budget Call for Zone Public Bodies." [Amharic version]

B-49  "SNNPRG EFY 1995 Budget Call for Woreda Public Bodies." [Amharic version]


B-51  “FY1995 Requested Budget for the FDRE, Volume I, Budget Summary.”  Amharic Version

B-52  “FY1995 Requested Budget for the FDRE, Volume II, Budget Details.”  Amharic Version

B-53  “FY1995 Requested Budget for the FDRE, Volume I, Budget Summary.”  English Version

B-54  “FY1995 Requested Budget for the FDRE, Volume II, Budget Details.”  English Version
| B-55 | "SNNPR Budget Reform: Cycle 1 Budget Request: Silte zone and its woredas". June 2002 |
| B-56 | "SNNPR Budget Reform: Cycle 1 Budget Request: Sidama zone and its woredas". June 2002 |
| B-57 | "SNNPR Budget Reform: Cycle 1 Budget Request: Sheka zone and its woredas". June 2002 |
| B-58 | "SNNPR Budget Reform: Cycle 1 Budget Request: Bench Magi zone and its woredas". June 2002 |
| B-59 | "SNNPR Budget Reform: Cycle 1 Budget Request: Hadiya zone and its woredas". June 2002 |
| B-60 | "SNNPR Budget Reform: Cycle 1 Budget Request: Dawuro zone and its woredas". June 2002 |
| B-61 | "SNNPR Budget Reform: Cycle 1 Budget Request: Gedeo zone and its woredas". June 2002 |
| B-62 | "SNNPR Budget Reform: Cycle 1 Budget Request: Debub Omo zone and its woredas". June 2002 |
| B-63 | "SNNPR Budget Reform: Cycle 1 Budget Request: Gurage zone and its woredas". June 2002 |
| B-64 | "SNNPR Budget Reform: Cycle 1 Budget Request: Kembata & Tinbaro zone and its woredas". June 2002 |
| B-65 | "SNNPR Budget Reform: Cycle 1 Budget Request: Gamu Gofa zone and its woredas". June 2002 |
| B-66 | "SNNPR Budget Reform: Cycle 1 Budget Request: Keffa zone and its woredas". June 2002 |
| B-67 | "SNNPR Budget Reform: Cycle 1 Budget Request: Welayta zone and its woredas". June 2002 |
| B-68 | "SNNPR Budget Reform: Cycle 1 Budget Request: SNNPRG Regional Bureaus". June 2002 |
| B-69 | "SNNPR Budget Reform: Cycle 1 Budget Request: SNNPRG Special Woredas". June 2002 |
B-70 "SNNPR Budget Reform: Summary SNNPRG Cycle 1 Budget Request”. June 2002

B-71 “FY1995 Approved Budget for the FDRE, Volume I, Budget Summary.” Amharic Version

B-72 “FY1995 Approved Budget for the FDRE, Volume II, Budget Details.” Amharic Version

B-73 “FY1995 Approved Budget for the FDRE, Volume I, Budget Summary.” English Version

B-74 “FY1995 Approved Budget for the FDRE, Volume II, Budget Details.” English Version


B-89 "EFY 1995 Approved Budget for Sidama zone and its weredas, SNNPRG”. [AMHARIC VERSION], March 2003.

B-90 "EFY 1995 Approved Budget for Gedeo zone and its weredas, SNNPRG”. [AMHARIC VERSION], March 2003.

B-91 "EFY 1995 Approved Budget for Kembata and Tinbaro zone and its weredas, SNNPRG”. [AMHARIC VERSION], March 2003.

B-92 "EFY 1995 Approved Budget for Welayta zone and its weredas, SNNPRG”. [AMHARIC VERSION], March 2003.

B-93 "EFY 1995 Approved Budget for Hadiya zone and its weredas, SNNPRG”. [AMHARIC VERSION], March 2003.


B-95 "EFY 1995 Approved Budget for Gurage zone and its weredas, SNNPRG”. [AMHARIC VERSION], March 2003.

B-96 "EFY 1995 Approved Budget for Dawuro zone and its weredas, SNNPRG”. [AMHARIC VERSION], March 2003.
B-97  "EFY 1995 Approved Budget for Debub Omo zone and its weredas, SNNPRG". [AMHARIC VERSION], March 2003.

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